

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 3, 2012:

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Stevens and Swartz in attendance. Commissioner Carter was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and MISC BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 6, 8, 9, and 13 on the ASC Agenda as presented. Items 7, 10 through 12 did not arrive for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Grant County Payment Request #11 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 12-46108-10, administered through the Grant County Housing Authority, in the amount of \$8,532.00. Accompanying this request is documentation to the Department of Commerce for reimbursement of \$799.80 that had been withheld by Commerce from Request #9. **(Approved)**
3. Grant County Payment Request #4 to Washington State Department of Commerce on Emergency Solutions Grant (ESG) No. 13-46107-008, administered through the Grant County Housing Authority, in the amount of \$5,009.05. **(Approved)**
4. Grant County's Request for Reimbursement #14 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$19,364.60. **(Approved)**
5. Grant contract between the Washington State Department of Commerce and Grant County, by and through Grant Integrated Services' New Hope Sexual Violence & Domestic Violence, STOP Violence against Women Formula Grant Program to improve community response to violence against women in Grant and Adams Counties. The grant amount is \$33,670 and runs from January 1, 2013 through December 31, 2013. **(Approved)**
6. Grant contract between the Washington State Attorney General/Department of Health and Grant County, by and through Grant Integrated Services' New Hope Sexual Violence & Domestic Violence, Support for Pregnant and Parenting Teens and Women which continues existing work in Adams County with New Hope's task force. The grant amount is \$23,932 and runs from September 1, 2012 through August 31, 2013. **(Approved)**
7. **Anticipating:** 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Jason Dowd of Valley Investigations, LLC. **(Did not arrive for signature)**
8. 2013 Animal Shelter Contract between Grant County and Grant County Animal Outreach, Inc. **(Approved)**

9. 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Karl Calhoun of Calhoun Investigative Services. **(Approved)**
10. **Anticipating:** 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Jeff Wade of Wade Investigative Services. **(Did not arrive for signature)**
11. **Anticipating:** 2013 Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Overflow/Conflicts Contractor, between Grant County and Alan White. **(Did not arrive for signature)**
12. **Anticipating:** Memorandum of Understanding between Grant County and REC Silicon, Inc. to improve the current public warning system by taking advantage of current technology and initiating the timely purchase and transition to a newer system with REC-donated software and materials which will provide for mass notification and public warning. **(Did not arrive for signature)**
13. BOCC Action on November 29, 2012 letter/request from Grant County Coroner Craig Morrison for reconsideration/authorization of funds for the defense of Jerry Jasman, Deputy Coroner, and any other legal counsel needed by the Coroner's office associated with Grant County Superior Court Cause #12-2-00877-5, D. Angus Lee, Grant County Prosecuting Attorney, v. Jerry Jasman. **(Denied)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:20 a.m. Open Record Public Hearing, 2013 Grant County Budget, Tax Levies, and Capital Facilities Plan Adoption.

The Commissioners held an Open Record Public Hearing to adopt the 2013 Grant County Budget, Making Tax Levies, and Adopt the Capital Facilities Plan.

Dave Firebaugh, Auditor stated that Jacob Taylor, Chief Accountant has put together the 2013 Budget for the BOCC to approve today. The total balanced budget is \$130,583,928.00. The current expense budget is \$35,919,301.00. **(Resolution 12-076-CC)**

The levy certification amount is increasing 4.219150% (\$666,437.00) from the previous year, as prepared by the Assessor's Office. **(Resolution No. 12-077-CC)**. The Capital Facilities plan for 2013-2018 is also being presented for adoption, as prepared by the Administrative Services Coordinator. **(Resolution No. 12-078-CC)**. Also passed is **Resolution No. 12-075-CC** setting land classification and assessments for funding the 2013 budget of the Noxious Weed Control Board.

Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. Commissioner Swartz moved to approve the budget, capital facilities plan, Noxious Weed Control Board Land Classification and Assessments, and certify the levies as presented. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.

12:00 p.m. – 1:00 p.m. Elected Official and Department Head Monthly Luncheon

1:15 p.m. – 2:00 p.m. L Allison, Grant Integrated Services Update

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

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3:00 p.m. – 3:10 p.m.

Open Record Public Hearing, Veterans Assistance Fund Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension request for the Veterans Assistance Fund #104, Department #146 in the amount of \$10,000.00 to cover unforeseen expenditures through the end of 2012 (Operating Supplies and Leases and Rentals).

Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. Commissioner Swartz moved to approve the budget extension as presented. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.
(Resolution No. 12-079-CC)

3:30 p.m. – 3:45 p.m.

Consent Agenda (Items 1 through 13)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 13 on the Consent Agenda. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners November 12 and 19, 2012 Minutes for approval. **(Approved)**
3. Special Occasion license application for Our Lady of Fatima Catholic Church, 200 N Dale Rd, Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**
4. Recommendation from the Grant County Tourism Commission to appoint Timothy Alling to the Lodging Tax Advisory Committee, replacing Scott Tymczyszyn. **(Approved)**

AUDITOR'S OFFICE

5. Budget Extension request in the amount of \$1,000,000.00 to cover actual medical insurance claims for the remaining 2012 calendar year. **(Approved, the public hearing has been set for December 26, 2012 at 11:00 a.m.)**

HUMAN RESOURCES

6. Personnel Action Request Recommendation regarding a request from District Court for an exception to the hiring freeze to hire 1-Deputy Clerk II due to a recent separation. The Director recommends approval. **(Approved)**
7. Personnel Action Request Recommendation regarding a request from Public Works – Solid Waste Division to re-evaluate the compensation bands of the Landfill Equipment Operator and the Landfill Attendant. The Director recommends re-banding the Landfill Attendant position from Band 3 to Band 5; but does not recommend any change to the Landfill Equipment Operator position. **(Approved)**

8. Personnel Action Request Recommendation regarding a request from Grant Integrated Services – Directions in Community Living, to restructure, rename and re-band the 3 DCL Manager Positions to 1 Program Manager Position titled Residential Services Manager; and to create a new position titled Community Living Specialist II. The Director recommends approval. **(Approved)**
9. Personnel Action Request Recommendation regarding a request from the Clerk's Office for an exception to the hiring freeze to hire a Deputy Clerk II Position due to a recent resignation. The Director recommends approval. **(Approved)**

GRANT INTEGRATED SERVICES

10. Budget Extension request (Directions in Community Living Fund #125, Department #167) in the amount of \$200,000.00 to receive additional grant funding from the Washington State Department of Social and Health Services – Division of Developmental Disabilities, to cover the increase in staffing costs. **(Approved, the public hearing was set for December 26, 2012 at 11:00 a.m.)**
11. Budget transfer request (New Hope Fund #128, Department #170) in the amount of \$165,000.00 from ending fund balance into salaries/wages and benefits due to step increases after the 2012 budget was adopted. **(Approved)**
12. Budget transfer request (PARC Fund #115, Department #157) in the amount of \$76,500.00 due to less than expected salary expenses and an increase in professional service expenses. **(Approved)**

JUVENILE COURT AND YOUTH SERVICES

13. Recommendation to award the Generator Replacement Project to Independent Electrical Services LLC for the proposed Alternative #2 bid in the amount totaling \$156,757.12. **(Approved)**

4:00 p.m. – 4:30 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Stevens called an Executive Session to order at 4:13 p.m. to go until 4:18 p.m. regarding REC Litigation. In attendance were Commissioners Stevens, Swartz, and Lee Pence, Civil Deputy Attorney. Commissioner Stevens closed the session at 4:18 p.m.

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for November 30, 2012.

The Chair of the Board was authorized to sign the Randy and Cindy Niessner (Randy Niessner Short Plat) File #11-5589-01, Final Plat Submission and Review.

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TUESDAY, DECEMBER 4, 2012:

The session was continued at 9:00 a.m. with Commissioners Stevens and Swartz in attendance. Commissioner Carter was out and excused.

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| 8:30 a.m. – 8:50 a.m. | J Gingrich, Fairgrounds Update (Cancelled) |
| 9:00 a.m. – 9:20 a.m. | P Jones, Port of Moses Lake Update |
| 9:30 a.m. – 9:50 a.m. | T Jones, Jail Maintenance Discussion |
| 10:00 a.m. – 10:30 a.m. | R Stevens, Finance Committee Meeting |
| 10:30 a.m. – 10:50 a.m. | B Hill, Public Defense Update |
| 11:00 a.m. – 11:20 a.m. | D Pohle, Public Works Update |
| | <ol style="list-style-type: none">1. Execution of Contracts: Mini Excavator awarded to Blueline Equipment in the amount of \$41,862.00. (Not ready for signature)2. Authorization to Call for Bids: 2013 Crushing and Stockpiling (Approved, the bid opening was set for January 8, 2013 at 1:30 p.m.) |
| 11:30 a.m. – 12:00 p.m. | Senator Parlette Legislative Conference Call |
| 4:00 p.m. – 6:00 p.m. | R Stevens at REC Pre-Mediation Discussion (Seattle) |

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$33,951.67.

WEDNESDAY, DECEMBER 5, 2012:

C Carter, Out

R Stevens at REC Mediation (Seattle)

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| 7:00 a.m. – 8:00 a.m. | C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office) |
| 10:00 a.m. – 12:00 p.m. | C Swartz at Pygmy Rabbit Recovery Meeting (WDFW Ephrata Office) |
| 12:00 p.m. – 5:00 p.m. | C Swartz, Grant County Deputies PERC Mediation |
| 7:00 p.m. – 8:30 p.m. | PLANNING COMMISSION |

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THURSDAY, DECEMBER 6, 2012:

C Carter, Out

1:30 p.m. – 3:30 p.m.

R Stevens at Area Aging/Council of Governments Meeting (E Wenatchee Office)

4:00 p.m. – 5:00 p.m.

VETERANS ADVISORY BOARD MEETING

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$2,334.45, \$82,564.70, and \$534,752.85, as recorded on a listing and made available to the Board.

Signed this 27th day of Dec, 2012.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Richard Stevens
Richard Stevens, Chair

Excused
Cindy Carter

Carolann Swartz
Carolann Swartz
via phone

Attest:

Brian W. J.
Clerk of the Board